

UNIVERSAL TOOLS

These universal tools for use with the Classroom Diagnostic Tools (CDT) are available to **ALL STUDENTS** unless otherwise noted.

Please note:

- Some tools need to be marked in eDirect prior to the assessment. Please read the description to determine if the tool must be marked in eDirect.
- Some tools are only for use by English Language Learner (ELL) students (ELL students are those marked LEP-RCV or LEP-NRC in Core Data).

Tool	Description	Code
Break (Pause)	<p>All students may take breaks of up to 20 minutes as needed. There is no limit to how many times a student may use this during an assessment.</p> <p>The INSIGHT platform allows all students to pause the online assessment for up to 20 minutes. If the test is paused for more than 20 minutes, the student will have to log back in.</p> <p>If the need arises to move a student from one computer to another, pause the test and choose the exit button. The test will remain incomplete until the student logs back in and completes the test.</p>	N/A
Calculator (For Calculator Allowed Items Only)	<p>All students may have access to a physical calculator, on items where calculator use is allowed. The memory of the physical calculator must be cleared before and after testing by the test examiner.</p> <p><i>Please Note: Use of a calculator is only for the Mathematics assessment.</i></p> <p>The INSIGHT platform features an embedded calculator for all students to use on items where calculator use is allowed.</p>	N/A
Color Contrast – Online	The INSIGHT platform allows all students to adjust background or font color based on student needs or preferences.	N/A
Graphing Tool	The INSIGHT platform allows all students to use an embedded tool to graph functions.	N/A
Highlighter	The INSIGHT platform allows all students access to a highlighter for marking desired text.	N/A
Keyboard Navigation	The INSIGHT platform allows all students to navigate through the text by using the keyboard.	N/A
Line Guide	The INSIGHT platform allows all students to use an embedded horizontal line that brings focus to a single line of text.	N/A
Magnifier (Zoom)	The INSIGHT platform allows all students to magnify the screen by 1.5 or 2 times the original size.	N/A
Magnification – Assistive Technology	<p>Students with visual impairments may use assistive technology software that magnifies the screen beyond the built in capabilities of the magnifier tool. The software can be used in conjunction with the INSIGHT platform. The software must be provided by the district.</p> <p><i>Please Note: The use of assistive technology software should be familiar to the student and should be software the student uses in the everyday classroom.</i></p> <p><i>Please Note: While the use of assistive technology software is not directly supported by DRC, the help desk will work with districts needing to use the software.</i></p> <p>This tool must be chosen in the eDirect system under student accommodations prior to testing.</p>	S105
Masking – Online	The INSIGHT platform allows all students to block off content that is not of immediate need or that may be distracting by using an embedded masking tool.	N/A

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Protractor	The INSIGHT platform allows all students to use an embedded protractor on specific items where appropriate.	N/A
Read Aloud (Mathematics ONLY) – Text-To-Speech	<p>The INSIGHT platform allows all students to have the test directions and items Mathematics read aloud via embedded text-to-speech technology. The student can control the speed and volume of the voice.</p> <p><i>Please Note: DESE does not recommend the use of Read Aloud for students who do not use it as part of their everyday learning in the classroom. The use of Read Aloud for some students can prove distracting and become a hindrance to student performance.</i></p> <p>This tool must be turned on in the eDirect system under student accommodations prior to testing.</p>	S041
Read Aloud (Not Including ELA Reading Passages) – Human Reader	<p>Any student taking the CDT Interim Assessments may have the test directions and items in English Language Arts, Mathematics and Science read aloud by a human reader.</p> <p><i>Please Note: Use of this tool DOES NOT allow the reading of ELA passages to the student. In order to have ELA reading passages Read Aloud, a student MUST have that accommodation in their IEP/504 plan.</i></p> <p><i>Please Note: The Human Reader should be familiar to the student and have read aloud experience with the student in some capacity prior to the state assessment.</i></p> <p><i>Please Note: DESE does not recommend the use of Read Aloud for students who do not use it as part of their everyday learning in the classroom. The use of Read Aloud for some students can prove distracting and become a hindrance to student performance.</i></p> <p>This tool must be chosen in the eDirect system under student accommodations prior to testing.</p>	S043

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Tool	Description	Code
Read Aloud (Not Including ELA Reading Passages) – Assistive Technology	<p>Students with Disabilities that use specific text-to-speech assistive technology software in the everyday classroom may use that technology in conjunction with the INSIGHT testing platform. The software must be provided by the district.</p> <p><i>Please Note: The use of assistive technology software should be familiar to the student and should be software the student uses in the everyday classroom.</i></p> <p><i>Please Note: While the use of assistive technology software is not directly supported by DRC, the help desk will work with districts needing to use the software.</i></p> <p><i>Please Note: Use of this tool DOES NOT allow the reading of ELA passages to the student. In order to have reading passages Read Aloud, a student MUST have that accommodation in their IEP/504 plan.</i></p> <p><i>Please Note: DESE does not recommend the use of Read Aloud for students who do not use it as part of their everyday learning in the classroom. The use of Read Aloud for some students can prove distracting and become a hindrance to student performance.</i></p> <p>This tool must be chosen in the eDirect system under student accommodations prior to testing.</p>	S042
Read Aloud (Not Including ELA Reading Passages) – Native Language	<p>ELL students taking the CDT Interim Assessments may have the test directions and items in English Language Arts, Mathematics and Science read aloud in the students' native language by a human reader.</p> <p><i>Please Note: Use of this tool DOES NOT allow the reading of ELA passages in the students' native language to the student. In order to have ELA reading passages Read Aloud, a student MUST have that accommodation in their IEP/504 plan.</i></p> <p><i>Please Note: All the answers given in the online system must be in English.</i></p> <p>This tool must be chosen in the eDirect system under student accommodations prior to testing.</p>	S111
Ruler	The INSIGHT platform allows all students to use an embedded ruler on specific items where appropriate.	N/A

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Tool	Description	Code
Scratch Paper (Sticky Notes)	<p>The INSIGHT platform allows all students to use an embedded notepad (called Sticky Notes) to make notes about an item. Electronic notes DO NOT carry over from previous sessions. If a student logs off prior to finishing a session, any electronic notes WILL NOT carry over when the student logs back in. As long as you do not log out or finish the session, they remain.</p> <p>All students taking the CDT Interim Assessments may have access to physical scratch to make notes about an item. Scratch paper can be blank, ruled, graph or grid paper. Physical scratch paper should be collected and destroyed IMMEDIATELY upon the conclusion of a testing session.</p>	N/A
Scribe	<p>Students may dictate their responses to a scribe, who must follow the scribing guidelines (http://dese.mo.gov/sites/default/files/asmt-scribing-guidelines.pdf).</p> <p><i>Please Note: DESE does not recommend the use of Scribe for students who do not use it as part of their everyday learning in the classroom. The use of Scribe for some students can prove distracting and become a hindrance to student performance.</i></p> <p><i>Please Note: The Scribe should be familiar to the student and have scribing experience with the student in some capacity prior to the state assessment.</i></p> <p><i>Please Note: Students who obtain a physical injury prior to testing that prevents them from responding may also dictate their responses to a scribe.</i></p> <p>This tool must be chosen in the eDirect system under student accommodations prior to testing.</p>	S351
Separate Setting	<p>Students may be allowed to test in a separate setting from other students. This includes testing individually or testing as part of a smaller group.</p> <p>This tool must be chosen in the eDirect system under student accommodations prior to testing.</p>	S501
Strikethrough (Cross Off)	The INSIGHT platform allows all students to cross out answer options.	N/A
Translation	<p>ELL students may respond to any assessment in their native language. The responses must be translated and transcribed.</p> <p><i>Please Note: All the answers given in the online system must be in English.</i></p> <p>This tool must be chosen in the eDirect system under student accommodations prior to testing.</p> <p>As the CDT Interim Assessments have no paper option, any translation must be done as the student is taking the assessment.</p>	S109

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Tool	Description	Code
Writing Tools	The INSIGHT platform allows all students to use writing tools on specific items where appropriate. The tools include the ability to bold, italicize and underline text, create bullet points, undo/redo typing, and copy/paste text the student has typed.	N/A

ACCOMMODATIONS

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Accommodation	Description	Code
Abacus	Students with this accommodation in their IEP/504 plan may have access to an abacus. This accommodation must be chosen in the eDirect system under student accommodations prior to testing.	A391
Alternate Response Options	Students with this accommodation in their IEP/504 plan may respond to items using an alternate option, including but not limited to: Adapted Keyboards, StickyKeys, MouseKeys, FilterKeys, Adapted Mouse, Touch Screen, Head Wand and Switches. This accommodation must be chosen in the eDirect system under student accommodations prior to testing.	A441
Calculator (For Non-Calculator Allowed Items Only) GRADE 3 ONLY	Students in 3 rd grade with this accommodation in their IEP/504 plan may have access to a physical calculator, on items where calculator use is not allowed. The memory of the physical calculator must be cleared before and after testing by the test examiner. The INSIGHT platform features an embedded calculator for 3 rd grade students to use on items where calculator use is allowed. This accommodation must be chosen in the eDirect system under student accommodations prior to testing.	A392
Calculator (For Non-Calculator Allowed Items Only) GRADES 4-8	Students in grades 4-8 with this accommodation in their IEP/504 plan may have access to a physical calculator, on items where calculator use is not allowed. The memory of the physical calculator must be cleared before and after testing by the test examiner. The INSIGHT platform features an embedded calculator for students to use on items where calculator use is allowed. This accommodation must be chosen in the eDirect system under student accommodations prior to testing.	A393
Multiplication Table GRADE 3 ONLY	Students in 3 rd grade with this accommodation in their IEP/504 plan may have access to a single digit multiplication table. This accommodation must be chosen in the eDirect system under student accommodations prior to testing.	A394
Multiplication Table GRADES 4-8	Students in grades 4-8 with this accommodation in their IEP/504 plan may have access to a single digit multiplication table. This accommodation must be chosen in the eDirect system under student accommodations prior to testing.	A395

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Accommodation	Description	Code
Read Aloud (ELA Reading Passages) – Human Reader GRADES 3-5	<p>Students in grades 3-5 with this accommodation in their IEP/504 plan, taking the CDT Interim Assessments, may have the ELA Reading Passages read aloud by a human reader.</p> <p><i>Please Note: The Human Reader should be familiar to the student and have read aloud experience with the student in some capacity prior to the state assessment.</i></p> <p><i>Please Note: DESE does not recommend the use of Read Aloud for students who do not use it as part of their everyday learning in the classroom. The use of Read Aloud for some students can prove distracting and become a hindrance to student performance.</i></p> <p>This accommodation must be chosen in the eDirect system under student accommodations prior to testing.</p>	A041
Read Aloud (ELA Reading Passages) – Assistive Technology GRADES 3-5	<p>Students in grades 3-5 with this accommodation in their IEP/504 plan, that use specific text-to-speech assistive technology software in the everyday classroom, may use that technology in conjunction with the INSIGHT testing platform to have the ELA Reading Passages read aloud by the software. The software must be provided by the district.</p> <p><i>Please Note: The use of assistive technology software should be familiar to the student and should be software the student uses in the everyday classroom.</i></p> <p><i>Please Note: While the use of assistive technology software is not directly supported by DRC, the help desk will work with districts needing to use the software.</i></p> <p><i>Please Note: DESE does not recommend the use of Read Aloud for students who do not use it as part of their everyday learning in the classroom. The use of Read Aloud for some students can prove distracting and become a hindrance to student performance.</i></p> <p>This accommodation must be chosen in the eDirect system under student accommodations prior to testing.</p>	A042
Read Aloud (ELA Reading Passages) – Native Language GRADES 3-5	<p>ELL students in grades 3-5 with this accommodation in their IEP/504 plan, taking the CDT Interim Assessments, may have the ELA Reading Passages read aloud to them in their native language by a human reader.</p> <p>This accommodation must be chosen in the eDirect system under student accommodations prior to testing.</p>	A111

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Accommodation	Description	Code
Read Aloud (ELA Reading Passages) – Human Reader GRADES 6-8	<p>Students in grades 6-8 with this accommodation in their IEP/504 plan, taking the CDT Interim Assessments, may have the ELA Reading Passages read aloud by a human reader.</p> <p><i>Please Note: The Human Reader should be familiar to the student and have read aloud experience with the student in some capacity prior to the state assessment.</i></p> <p><i>Please Note: DESE does not recommend the use of Read Aloud for students who do not use it as part of their everyday learning in the classroom. The use of Read Aloud for some students can prove distracting and become a hindrance to student performance.</i></p> <p>This accommodation must be chosen in the eDirect system under student accommodations prior to testing.</p>	A045
Read Aloud (ELA Reading Passages) – Assistive Technology GRADES 6-8	<p>Students in grades 6-8 with this accommodation in their IEP/504 plan, that use specific text-to-speech assistive technology software in the everyday classroom, may use that technology in conjunction with the INSIGHT testing platform to have the ELA Reading Passages read aloud by the software. The software must be provided by the district.</p> <p><i>Please Note: The use of assistive technology software should be familiar to the student and should be software the student uses in the everyday classroom.</i></p> <p><i>Please Note: While the use of assistive technology software is not directly supported by DRC, the help desk will work with districts needing to use the software.</i></p> <p><i>Please Note: DESE does not recommend the use of Read Aloud for students who do not use it as part of their everyday learning in the classroom. The use of Read Aloud for some students can prove distracting and become a hindrance to student performance.</i></p> <p>This accommodation must be chosen in the eDirect system under student accommodations prior to testing.</p>	A044
Read Aloud (ELA Reading Passages) – Native Language GRADES 6-8	<p>ELL students in grades 6-8 with this accommodation in their IEP/504 plan, taking the CDT Interim Assessments, may have the ELA Reading Passages read aloud to them in their native language by a human reader.</p> <p>This accommodation must be chosen in the eDirect system under student accommodations prior to testing.</p>	A112
Specialized Calculator (For Calculator Allowed Items Only)	<p>Students with this accommodation in their IEP/504 plan may have access to a specialized calculator, on items where calculator use is allowed (Session X). The specialized calculator can include a talking calculator or Braille calculator among others. The memory of the physical calculator must be cleared before and after testing by the test examiner.</p> <p>This accommodation must be chosen in the eDirect system under student accommodations prior to testing.</p>	A396

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Accommodation	Description	Code
Speech-To-Text – Assistive Technology	<p>Students with this accommodation in their IEP/504 plan, that use specific speech-to-text assistive technology software in the everyday classroom, may use that technology in conjunction with the INSIGHT testing platform. The software must be provided by the district.</p> <p><i>Please Note: The use of assistive technology software should be familiar to the student and should be software the student uses in the everyday classroom.</i></p> <p><i>Please Note: While the use of assistive technology software is not directly supported by DRC, the help desk will work with districts needing to use the software.</i></p> <p>This accommodation must be chosen in the eDirect system under student accommodations prior to testing.</p>	A352